



# St Gerard Majella School

## Personal Electronic Devices and Mobile Phone Policy

### PREAMBLE

St. Gerard Majella School acknowledges that Personal Electronic Devices and Mobile Phones are important modern day communication and educational tools. It is important to ensure the appropriate use of Personal Electronic Devices and Mobile Phones by students. Personal Electronic Devices can include iPads/ tablets, smart wearables, or any other electronic device which can receive or send messages, take or make phone calls or make recordings.

### POLICY

At St. Gerard Majella School, the use of Personal Electronic Devices and Mobile Phones by students will be limited to out of school hours. Personal Electronic Devices and Mobile Phones are not permitted in classes and are not to be used during school hours including lunch and other breaks. Parents are reminded that in an emergency all communications will be through the school office.

### VALUES

Justice, Respect, Communication, Responsibility

### PRINCIPLES

- St. Gerard Majella School does not accept responsibility for any loss or damage to any students' Personal Electronic Device or Mobile Phone.
- Students misusing Personal Electronic Devices or Mobile Phones at school or causing a nuisance with its presence will be brought to the attention of the Principal.
- Misused Personal Electronic Devices or Mobile Phones will be confiscated by staff and handed into the office.
- First incident will warrant the device or phone not being returned until completion of that school day and parent or guardian will be contacted.
- Second incident will warrant the device or phone being left at home for a period of one week.
- Third incident will warrant the device being banned from the school.
- The Principal may revoke a student's privilege of bringing a Personal Electronic Device or Mobile Phone to school.



# St Gerard Majella School

## Personal Electronic Devices and Mobile Phone Policy Continued

- In the event of a student using a Personal Electronic Device or Mobile Phone to send to anyone or download inappropriate messages, photos or data of any nature, it is recommended that parents or guardians contact the Queensland Police, Telephone Company or other relevant authorities to handle the matter.
- Personal Electronic Devices for fitness and/or health monitoring may be used if the communication facility of the device is disabled or by approval from the Principal.

### EVALUATION

This policy is to be reviewed as part of the School's renewal cycle.

This policy was last ratified by School Board on 24 April 2019.

Chair Signature.....