



# St Gerard Majella School

## Fundraising Policy

### PREAMBLE

While it is acknowledged that parents pay fees and levies as well as contributing in a voluntary capacity, the need is still seen for limited fundraising. This fundraising is then used to improve the facilities within the school and to support Catholic Missions.

### POLICY

Limited, specific fundraising activities which have been approved by the Principal may be undertaken. Funds are primarily raised for school facilities or Catholic Missions. In exceptional circumstances, requests to conduct fundraising for external causes may be considered.

### VALUES

Community, responsibility, service, charity, kindness, compassion, fairness

### PRINCIPLES

- Any fundraising activities should be in keeping with the Catholic principles.
- The Principal must approve the type of fundraising activities used to raise funds.
- Appropriate partnerships may be sought from industry and commerce so long as they do not involve association with undesirable products, services or companies.
- Any fundraising involving raffles, lottery or games of chance must be undertaken with the relevant legal permits and abide by current legislation.
- All fundraising activities will be identified as such and only involve voluntary participation.
- All profits and / or losses associated with fundraising activities will be reported to the school community.
- Participation in fundraising activities will be on a voluntary basis.



# St Gerard Majella School

## Fundraising Policy - continued

- Fundraising for external organisations must be approved by the Principal in accordance with the following principles:
  - Students may apply to fundraise for external purposes (such as sporting clubs and bands).
  - Requests will be in writing to the Principal stating: the organisation, the purpose for fundraising and the type of fundraising to be undertaken.
  - Students will have a maximum of one week in which to fundraise.
  - Fundraising will only be conducted during school hours or as authorised by the Principal.
  - Students will not be approached nor coerced into buying tickets or goods.

### EVALUATION

This policy is to be reviewed as part of the School's renewal cycle.

This policy was last ratified by School Board on 24 June 2015

Chair Signature .....