



# St. Gerard Majella School

## Visitors to the School Policy

### **PREAMBLE**

A Catholic School is a place that promotes responsibility, respect, reverence and academic excellence in a safe learning and teaching environment. All students, parents and staff have the right to be safe, and feel safe, in their school community. With this right comes the responsibility to be accountable for actions that put at risk the safety of others or oneself and to ensure that correct processes are followed whilst visiting the school.

### **POLICY**

St Gerard Majella School prides itself on being a welcoming and inclusive community. Parents, guardians and members of the wider community are encouraged to become involved in the life of the school. All members of the school community are to be treated with respect and dignity, especially persons in positions of authority. Members of the school community are expected to use non-violent means to resolve conflict. Physically or verbally aggressive behaviour is not a responsible way to interact with others. Correct processes must be followed when visiting the school.

### **VALUES**

Faith, Justice, Inclusion, Compassion, Respect, Responsibility, Tolerance, Communication, Honesty and Fairness.

### **PRINCIPLES**

- The Principal maintains the right to use the powers given under Queensland Legislation to deal with issues regarding parent / guardian / visitors causing a disturbance within the school grounds.
- Parents, Guardians and Visitors must sign in at the office and wear a visitor tag
- Parents, Guardians and Visitors must adhere to the Code of Conduct for Parents and Volunteers of Catholic Education, Diocese of Cairns

### **RELATED DOCUMENTS**

Code of Conduct for Parents and Volunteers of Catholic Education, Diocese of Cairns

### **EVALUATION**

This policy is to be reviewed as part of the School's renewal cycle.

This policy was last ratified by School Board on 26 October 2016

*Nareeta Davis*

Chair Signature

Version 1.1 – October 2016 – Final policy